

**Deercreek Country Club Owner's Association (DCCOA)**

**Architectural Review Application**

C/O Marsh Landing Management Company

Attention: Erin Hires

4200 Marsh Landing Blvd. #200

Jacksonville Beach, FL 32250 - (904) 373-5605

Updated November 2017

**Submittals must be received before 2 PM on the last Wednesday of the month for consideration at the next meeting.**

To: **Architectural Review Board (ARB)** Date \_\_\_\_\_

From: Submitted by (Check one):  Owner;  Contractor Contact Name: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ License #: \_\_\_\_\_

Contractor Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contractor's Email Address: \_\_\_\_\_ Contractor's Mobile #: \_\_\_\_\_

For: Property Owner: \_\_\_\_\_ Owner's Home Phone #: \_\_\_\_\_

Property Address: \_\_\_\_\_ Phase: \_\_\_\_\_ Lot: \_\_\_\_\_

Owner's Email Address: \_\_\_\_\_ Owner's Mobile #: \_\_\_\_\_

Submitted as (check one):  concept review  preliminary application  final application

Applications for (please check all that apply): Please note that approval is good for one year.

	<b>Fee</b>	<b>Deposit</b>		<b>Fee</b>	<b>Deposit</b>
<b>Major Improvement (Note 3)</b>			<b>Landscape Changes</b>		
<input type="checkbox"/> New Home	\$ 750	\$ 3,000	<input type="checkbox"/> Live Tree Removal Only	\$ 250	\$ 250
<input type="checkbox"/> Home Addition	\$ 500	\$ 1,500	<input type="checkbox"/> Tree Removal/Replacement	\$ 50	\$ 500
<b>Minor Improvements (Note 3)</b>			<input type="checkbox"/> Landscape Changes	\$ 50	\$ 250
<input type="checkbox"/> New Swimming Pool, Spa	\$ 250	\$ 1,000	<b>Minor Improvements (Note 3)</b>		
<input type="checkbox"/> New Screen Enclosure	\$ 250	\$ 1,000	<input type="checkbox"/> Driveway Modifications	\$ 150	\$ 500
<input type="checkbox"/> New Driveway	\$ 150	\$ 500	<input type="checkbox"/> New Patio / Deck	\$ 150	\$ 500
<input type="checkbox"/> Driveway Pavers	\$ 150	\$ 500	<input type="checkbox"/> Sidewalks / Pavers	\$ 150	\$ 500
<b>Cosmetic Changes</b>			<input type="checkbox"/> Bulkheads	\$ 150	\$ 500
<input type="checkbox"/> Painting Exterior (new color)	\$ 50	\$ 150	<b>Cosmetic Changes</b>	\$ 50	\$ 150
<input type="checkbox"/> Roofing (new color / material)	\$ 50	\$ 150	<input type="checkbox"/> Doors, Windows, Shutters	\$ 50	\$ 150
<input type="checkbox"/> New Exterior Siding / Trim	\$ 50	\$ 150	<input type="checkbox"/> Awnings (see Policies)	\$ 50	\$ 150
<b>Yard and Play Structures</b>			<b>Yard and Play Structures</b>		
<input type="checkbox"/> Fountains	\$ 50	\$ 250	<input type="checkbox"/> Trellis / Arbor	\$ 50	\$ 250
<input type="checkbox"/> Gazebos	\$ 50	\$ 250	<input type="checkbox"/> Other Yard Structures	\$ 50	\$ 250
<input type="checkbox"/> Play Structures	\$ 50	\$ 250	<b>Mechanical, Electrical Equipment</b>		
<input type="checkbox"/> Fence	\$ 50	\$ 250	<input type="checkbox"/> Solar Collectors	\$ 50	\$ 250
<input type="checkbox"/> <b>Pre-Approved Submittals</b>	\$ 25	NA	<input type="checkbox"/> Irrigation Wells	\$ 50	\$ 250

Note1: Fees and deposits are required to be paid with preliminary submittal. Write separate checks for the fee and for the deposit. When more than one item is checked above, pay the highest fee and deposit shown. Note 2: Make checks payable to: **Deercreek Country Club Owners Association, Inc.** Note 3: Preliminary Review is required.

OWNER'S COMMENTS / BRIEF DESCRIPTION OF PROJECT:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Property Owners must request final inspection within 30 days of completion of work. Failure to request this inspection will result in the forfeiture of the deposit. **By signing below, Property Owner consents to inspections before and after the project is completed and authorizes the ARB, and its agents, permission to access the property, and observe the work, during daylight hours.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Property Owner's Signature Required)

Check/List attachments included with this application (see Application Requirements for mandatory submittal items). **Incomplete applications will be rejected:**

- |   |   |
|---|---|
| <input type="checkbox"/> Exterior Digital Photographs of Home (all sides) | <input type="checkbox"/> Plan drawings of proposed changes/improvements           |
| <input type="checkbox"/> Site Survey Plan showing complete Property       | <input type="checkbox"/> Renderings / Elevation drawings of proposed improvements |
| <input type="checkbox"/> Landscape Plan of Trees/Plants to be changed     | <input type="checkbox"/> Other: _____   |
- \_\_\_\_\_