

Deercreek Country Club Owner's Association (DCCOA)
Architectural Review Application
 c/o May Management Services, Inc.
 10036 Sawgrass Drive, Suite 1
 Ponte Vedra Beach, FL 32082 (904) 285-2519

Submittals must be received by May Management before 2 PM on the last Thursday of the month for consideration at the next month's meeting.

To: **Architectural Review Board** Date: _____
 From: Submitted by: _____ Phone: _____ Cell: _____
 Company Name (if Applicable): _____
 Company Mailing Address: _____
 City / State / Zip: _____
 For: Property Owners: _____ Phone: _____ Cell: _____
 Property Address: _____ Unit: _____ Phase: _____ Lot: _____
 Submitted as: _____ preliminary application or _____ final application

Applications for (please check all that apply): **Please note that approval is good for a period of one year. After expiration request must be resubmitted.**

Major Improvement	Fee	Deposit	Landscape Changes	Fee	Deposit
____ New Home	\$ 750	\$ 3,000	____ Dead Tree Removal	\$ 0	\$ 0
____ Home Addition	\$ 500	\$ 1,500	____ Live Tree Removal	\$ 50	\$ 250
			____ Landscape Changes	\$ 50	\$ 250
Minor Improvements			Minor Improvements		
____ New Swimming Pool	\$ 250	\$ 1,000	____ Driveway Relocation	\$ 100	\$ 500
____ New Spa	\$ 250	\$ 1,000	____ New Patio / Deck	\$ 100	\$ 500
____ New Screen Enclosure	\$ 250	\$ 1,000	____ New Sidewalks	\$ 100	\$ 500
____ New Driveway	\$ 100	\$ 500	____ Bulkheads	\$ 100	\$ 500
Cosmetic Changes			Cosmetic Changes		
____ Painting Exterior (new color)	\$ 50	\$ 150	____ Shutters	\$ 50	\$ 150
____ Roofing (new color / material)	\$ 50	\$ 150	____ Driveway Resurface	\$ 50	\$ 150
____ New Exterior Siding / Trim	\$ 50	\$ 150	____ Walkway Resurface	\$ 50	\$ 150
____ Awnings	\$ 50	\$ 150	____ Windows new / removals	\$ 50	\$ 150
Yard and Play Structures			Yard and Play Structures		
____ Fountains	\$ 50	\$ 250	____ Play Structures	\$ 50	\$ 250
____ Gazebos	\$ 50	\$ 250	____ Trellis / Arbor	\$ 50	\$ 250
____ Basketball Hoops	\$ 50	\$ 250	____ Fence	\$ 50	\$ 250

Notes: Fees and deposits are required to be paid with preliminary submittal. Write separate checks for the fee and for the deposit. When more than one item is checked above, pay the highest fee and deposit shown. Make checks payable to: **Deercreek Country Club Owners Association, Inc.**

OWNER'S COMMENTS:

Property Owners must request final inspection within 30 days of completion of work. Failure to request this inspection will result in the forfeiture of the deposit. **By signing below, Property Owner consents to inspections before and after the project is completed and hereby authorizes the ARB, and its agents, permission to access the property and observe the work during daylight hours.**

Signature: _____ Date: _____
 (Property Owner's Signature Required)

List attachments included with this application (see Application Requirements for mandatory submittal items). **Incomplete applications will be rejected:**

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |